


Agenda Report Reviewed by:
 City Manager: 

**CITY OF SEBASTOPOL
 CITY COUNCIL
 AGENDA ITEM**

Meeting Date: August 2, 2022
To: Honorable Mayor and City Councilmembers
From: Kari Svanstrom, Planning Director
Subject: Approval of Amendments to Duties of the Climate Action Committee (CAC)
Recommendation: Approve CAC duties amendment
Funding: Currently Budgeted: _____ Yes _____ No X N/A
 Net General Fund Cost: \$

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is for Council approval of amendments to Duties of the Climate Action Committee (CAC)

BACKGROUND/DISCUSSION:

At its July 19, 2022 meeting, the Council adopted a Climate Action Framework. The Council also heard an informational item from the Climate Action Committee at that meeting. During the informational presentation, the CAC discussed formally adjusting their duties given the Climate Action framework, and the progress of the CAC since its inception. The Council received the report, and requested a modification of the CAC duties be put on a future agenda. This item is for the Council to formally approve this amendment of the duties. Current and propose duties are listed below and attached.

Duties of CAC as currently defined:

- Formulate a Work Plan for the committee
- Prioritize Climate Emergency Resolution Attachment A
- Research composition and duties of other cities committees
- Create Climate Calendar
- Develop a Climate Action Framework for the City
- Create Volunteer Appreciation Events/Climate Events

Proposal: replace above list with the following list: Duties of CAC:

- Prioritize actions from Sebastopol's Climate Action Framework Appendix A
- Update Climate Action Framework (CAF) as needed, and satisfy responsibilities as assigned to the CAC in the CAF
- Engage in public education and outreach regarding climate issues
- Advise City Council & Planning Commission on meaningful policy options for meeting equity-centered city climate goals
- Recommend actions to City Council for advancing state, national, and international level climate goals

GOALS:

This action supports the following City Council Goals and General Plan Actions:

Goal 6 - Maintain a highly qualified Staff that works to provide services to serve and protect the residents, visitors

and business of this community. In that, this will provide staffing assistance to the Associate Planner and Planning Director as

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the “Public Comment” portion of the City Council discussion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

None

RECOMMENDATION:

Staff recommends the City Council approve] amendments to Duties of the Climate Action Committee (CAC)

Attachments:

CAC Duties

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