


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM REPORT

Meeting: January 17, 2023
To: Honorable City Councilmembers
From: Mayor Hinton
Subject: Appointments for City Council and City Staff Committee Assignments
Recommendation: That the City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations

Funding: Currently Budgeted: Yes No xxx N/A
Net General Fund Cost: \$
Amount: \$

Account Code/Costs authorized in City Approved Budget: ___(verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request that City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations.

BACKGROUND:

Currently, each year, the City Council makes appointments to the various committees. Committees include:

- 1) City membership in a separate agency where the representative is a member of the governing board;
- 2) the City representative is a member of an advisory committee that makes recommendations to another public agency;
- 3) a Council member or Staff member is appointed as a liaison to a special committee;
- 4) other miscellaneous committees; and
- 5) Council created Ad Hoc or Standing Committees or Subcommittees

At the December 20, 2022 City Council Meeting, Mayor Hinton proposed a new process of appointments to the 2023 City Council and City Staff Committees. The Council approved the proposal as follows:

- 1. Mayor will send to all Councilmembers and Councilmember Elects, a copy of the Current City Council and City Staff Committee Assignments as well as an application that a Councilmember would fill out and return to the Mayor for consideration. A separate application would be required for each Committee that a Councilmember is interested in.
- 2. The Mayor would then review the applications submitted, speak with the Councilmember to obtain any additional information on their interest to serve on the committee, and provide a recommendation at the first meeting in January of each year of Council Committee Assignments. The Council would then be asked to approve/ratify the recommendations of the Mayor.

DISCUSSION:

City staff distributed the applications to the City Councilmembers and all applications received were forwarded to the Mayor for consideration/recommendation. The applications are attached to this report for reference and information as Attachment B.

Mayor Hinton has reviewed the applications, reviewed the committee assignments and is making recommendations as noted in Attachment A. City Management has proposed Primary and Alternates for Staff Related Committee assignments as well and those are also noted in Attachment A as well.

City Council / General Plan Goals:

This item reflects the City Council Goals and Values as listed below:

The City of Sebastopol is committed to maintaining a high quality of life for current and future members of our community, through excellent public service and careful stewardship of its financial, human, and natural resources.

Goal 5: Provide Open and Responsive Municipal Government Leadership

5.3.3. Encourage and increase public awareness of City Policies, decisions, programs and all public processes and meetings, by investigating effective methods of communication and obtaining feedback from the community.

Action CHW 5c: Practice an open-door policy in City programs, and actively engage and encourage participation from all individuals regardless of ethnicity, race, religion, class, disability, sexual orientation, and gender.

ENVIRONMENTAL REVIEW:

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a resolution making required findings and authorizing the City Manager to implement teleconferenced public meetings for the City Council and all City subordinate bodies pursuant to Assembly Bill 361 does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comments from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the "Public Comment" portion of the City Council discussion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. Information about the agenda item (link to the City Council meeting page) is also disseminated via the City's Constant Contact, posted to the City's website and posted to the Display Board at City Hall).

FISCAL IMPACT:

There is no impact with this action tonight.

RECOMMENDATION: That the City Council Discuss the Recommendations from the Mayor for City Council and City Staff Committee Assignments with City Council Ratification/Approval of Recommendations.

Attachment(s):

2023 Committee List (Mayor Recommendation)
Applications from Councilmembers

CATEGORY A - Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities)

Item Number	Committee Name	Current Committee Member /Representative/Liaison	Current Alternate	Mayor Recommendation	City Council Final Decision
1	Marín/Sonoma Mosquito & Vector Control District. (2- or 4-Year Term). City has typically appointed for two years. Term Ends: December 31, 2023	Vice Mayor Rich – Term Expires: 12-31-2023		Diana Rich	Primary:
2	Redwood Empire Municipal Insurance Fund (REMIF) CIRA (Vice President – Larry McLaughlin) CIRA – California Intergovernmental Risk Authority	City Manager/Attorney	Assistant City Manager/City Clerk	N/A – City Manager Recommendation	Primary: City Manager/City Attorney Alternate: Assistant City Manager/City Clerk
3A	Sonoma County Transportation Authority (SCTA)			Neysa Hinton Steven Zollman	Primary: Alternate:
3B	Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA			Neysa Hinton Steven Zollman	Primary: Alternate:
4	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power)			Steven Zollman Sandra Maurer	Primary: Alternate:
5	Zero Waste Sonoma Board			Diana Rich Sandra Maurer	Primary: Alternate:
6	Zero Waste Sonoma SB 1383 Technical Group	GHD	Vacant	N/A – City Manager Recommendation	Primary: GHD Alternate: Vacant

EXHIBIT A

CATEGORY B - County Wide Advisory Committees:

Item Number	Committee Name	Current Committee Member /Representative/Liaison	Current Alternate	Mayor Recommendation	City Council Final Decision
1	AB 939 Local Task Force/Sonoma County Local Task Force for Integrated Waste Management.	Sunny Galbraith Three Year Term Ends December 2024	Alternate Open	Primary: Sunny Galbraith (Term Ends Dec 2024) Stephen Zollman (Alternate)	Primary: Sunny Galbraith (Term Ends Dec 2024) Alternate:
2	Community Development Commission Cities & Towns Advisory Committee(CTAC)	Planning Director (Chair of this Committee for 22-24)	City Manager	N/A – City Manager Recommendation	Primary: Planning Director Alternate: City Manager
3	County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	Associate Planner	Planning Director	N/A – City Manager Recommendation	Primary: Associate Planner Alternate: Planning Director
4	GSA Board/ Santa Rosa Plain GSA Basin		Mayor Hinton	Neysa Hinton Alternate:	Primary: Alternate:
5.	MS4 Storm Water Co-Permittee Working Group	GHD	City Engineer	N/A – City Manager Recommendation	Primary: GHD Alternate: City Engineer
6.	Russian River Watershed Association Board of Directors	Mayor Hinton	GHD	Steven Zollman Jill McLewis	Primary: Alternate:
7	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	GHD	Public Works Superintendent	N/A – City Manager Recommendation	Primary: GHD Alternate: Public Works Superintendent
8	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC)	Planning Director	Associate Planner	N/A – City Manager Recommendation	Primary: Planning Director Alternate: Associate Planner
9	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC)	GHD	Planning Director	N/A – City Manager Recommendation	Primary: GHD Alternate: Planning Director
10	Sub regional Partners Technical Advisory Committee (TAC)	GHD	Public Works Superintendent	N/A – City Manager Recommendation	Primary: GHD Alternate: Public Works Superintendent
11	Zone 1A Advisory Committee (Sonoma County Water Agency)	GHD	Public Works Superintendent	N/A – City Manager Recommendation	Primary: GHD Alternate: Public Works Superintendent

CATEGORY C: Other Governmental Agencies

Item Number	Committee Name	Current Committee Member /Representative/Liaison	Current Alternate	Mayor Recommendation	City Council Final Decision
1	Association of Bay Area Governments (ABAG)	Voting Delegate: Mayor	Alternate: Vice Mayor	Primary: Mayor Alternate: Vice Mayor	Primary: Alternate:
2	League of CA Cities/CAL Cities	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated (Must be in attendance at meetings)	Mayor Vice Mayor And then in Alphabetical Order based on attendees of conference	Primary: Alternate:
3	Legislative Committee	Mayor Hinton	Vice Mayor Rich	Diana Rich Jill McLewis	Primary: Alternate:
4	Mayors and Councilmembers Association Board and City Selection Committee	Mayor	Vice Mayor or as designated (Must be in attendance at meetings) Approved Jan 3, 2023 Council Meeting as Follows: Mayor Vice Mayor Maurer McLewis Zollman	N/A Council voted at the January 3,2023 City Council Meeting Approved Jan 3, 2023 Council Meeting as Follows: Mayor Vice Mayor Maurer McLewis Zollman	N/A Council voted at the January 3,2023 City Council Meeting Approved Jan 3, 2023 Council Meeting as Follows: Mayor Vice Mayor Maurer McLewis Zollman

CATEGORY D: Council Liaison

Item Number	Committee Name	Current Committee Member /Representative/Liaison	Current Alternate	Mayor Recommendation	City Council Final Decision
1	Gravenstein Health Action Coalition	Open	Vice Mayor Rich	Diana Rich Steven Zollman	Primary: Alternate:
2	Laguna Stakeholders Committee	Open	Vice Mayor Rich	Sandra Maurer Alternate:	Primary: Alternate:
3	LANTERN <i>Information only: Lantern. It is only legally dissolving its non-profit status, not the organization.</i>	Open	Vice Mayor Rich	Steven Zollman Alternate:	Primary: Alternate:
4	Library Advisory Board for Sebastopol Regional Branch	Open	Vice Mayor Rich	Steven Zollman Alternate:	Primary: Alternate:
5	Sebastopol Area Chamber of Commerce	Open	Open	Mayor Hinton	Primary: Alternate:
6	Sebastopol Center for the Arts	Open	Mayor Hinton	Neysa Hinton Steven Zollman	Primary: Alternate:
7	Sebastopol Community Cultural Center	Open	Open	Jill McLewis Sandra Maurer	Primary: Alternate:
8	Sebastopol Downtown Association (SDA) Liaison	Mayor Hinton	Open	Sandra Maurer Jill McLewis	Primary: Alternate:
9	Sebastopol Senior Center	Open	Open	Sandra Maurer Diana Rich	Primary: Alternate:
10	Sebastopol World Friends	Open	Open	Jill McLewis Alternate:	Primary: Alternate:
11	Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)	Vice Mayor Rich		Diana Rich Jill McLewis	Primary: Alternate:
12	Council Liaison to Homeless Service Organizations	Vice Mayor Rich Staff Liaison: Planning Director	N/A	Diana Rich	Primary: Alternate:

CATEGORY E - City Council Created Ad Hoc or Standing Committees

Item Number	Committee Name	Current Committee Member /Representative/Liaison	Current Alternate	Mayor Recommendation	City Council Final Decision
1	Agenda Review Committee	Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk	N/A	Neysa Hinton Diana Rich	Primary: Alternate:
2	Budget Committee	Mayor Hinton Vice Mayor Rich City Manager/City Attorney Assistant City Manager/City Clerk Administrative Services Director	N/A	Diana Rich Steven Zollman	Primary: Alternate:
3	Fire Dept Funding & Staffing Committee	Open Vice Mayor Rich City Manager/Attorney Assistant City Manager/City Clerk Fire Chief	N/A	Committee Dissolved December 2023	
4	Design Guideline Subcommittee Members – 1 CC, 1 PC, 2 DRB members	Patrick Slayter Planning Commissioner Fritz DRB member Langberg DRB member Level Staff: Planning Director, Associate Planner	N/A	Mayor is recommending to move forward with remaining members at this time.	
5	Relaunch Sebastopol	Mayor Slayter Councilmember Gurney City Staff	N/A	Sandra Maurer Neysa Hinton	Primary: Alternate:
6	City Wide Staffing Assessment Study Committee	Open Vice Mayor Hinton City Manager/Attorney Assistant City Manager/City Clerk	N/A	Staffing Remmendations to be reviewed by Budget Sub-Committee and come forward as future agenda item	

7	Climate Action Committee (Combined Members of the Zero Waste Committee)	RCPA/SCTA Councilmember Zero Waste Sonoma Councilmember Planning Commission Liaison Gerald Glaser Sunali Shanti Sikand Alex Goodman Woody Hastings Dena Allen Argus Brent Josho Somine Ambrosia Thomson Kenna Lee Liselotte Pierce Deborah Burnes Evert Fernandez, Planning Commissioner Sarah Gurney, Councilmember Diana Rich, Councilmember	Vice Mayor Rich	*Sandra Maurer (*To make this appointment, council would need a future agenda item to discuss Climate Action Committee Membership – RCPA/SCTA Membership in CAC) Diana Rich These are to be the same as the RCPA/SCTA Member (Neysa) and Zero Waste Sonoma (Diana)	Primary: Alternate:
8.	Continuum of Care	Una Glass		Mayor is recommending Una Glass to continue on the Cotinum of Care	

ATTACHMENT B

2023 Committee Preference

Category A: Please consider me to serve as a member of the following CATEGORY A (Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities) Committees.

Request to be Primary Liaison/Representative: Zero Waste Sonoma

Reason for Interest for this Committee: I am interested in Zero Waste. I want to learn more and advocate for zero waste to reduce waste and better protect our environment, among other things. “Reduce, reuse recycle, make do, or do without” has been a favorite adage of mine for years. I want to make a difference on this issue. I also would like this position so I can qualify for the climate action committee.

Request to be Alternate: Sonoma Clean Power (SCP)

Reason for Interest for this Committee: I have advocated for safer gas and electric utility service in California since 2009. I have worked on proceedings at the California Public Utilities Commission (CPUC). I helped win a smart meter opt-out program for all California Investor Owned Utilities (IOU’s). I understand the importance of delivering safe and reliable utility services at reasonable rates. I believe I have a background of knowledge to be helpful.

Category B: County Wide Advisory Committees: NONE requested

Category C: Please consider me to serve as a member of the following CATEGORY C (Other Governmental Agencies) Committees.

Request to be Primary Liaison/Representative: Legislative Committee

Reason for Interest for this Committee: I have worked on issues at the California Legislative level. I have read, tracked bills, and written letters of support and opposition to bills. I have gone to Sacramento, met with representatives and spoken to committees. I feel strongly about the need to protect local control. I’d like to serve on this committee as a primary liaison, but would also accept the alternate position.

Category D: Please consider me to serve as a member of the following CATEGORY D (Council Liaison) Committees.

Request to be Primary Liaison: Sebastopol Senior Center Sebastopol

Request to be Primary Liaison: Sebastopol Community Cultural Center

Request to be Primary Liaison or Alternate: Sebastopol Center for the Arts

Request to be Primary Liaison or Alternate: Sebastopol Downtown Association

Request to be Primary Liaison or Alternate: Laguna Stakeholders Committee

Reason for Interest for these Committees: I am willing to serve as liaison for 3-5 of the above groups which are listed in order of preference. Community vitality is a top priority for me. These organizations are vital to community and environmental wellness.

Senior Center: I am 62 and a senior myself. I have many senior friends and neighbors. The Senior Center plays an important role in terms of activities, socialization and meeting the needs of Sebastopol area seniors. I'd like to be a liaison to foster the connection between the city and the Senior Center.

Sebastopol Community Cultural Center and Sebastopol Center for the Arts: I believe arts and culture are essential to community wellness. As an artist I feel I would understand and appreciate their work and want to find ways to support and enhance their efforts.

Sebastopol Downtown Association: For years I have advocated for shopping local and I value the downtown business core. Creative solutions are needed to support and feature an engaged downtown shopping experience. As a business owner I think I would enjoy working with this group and representing them as a liaison.

Laguna Stakeholders Committee : The Laguna is an environmental treasure for our city. I would want to support continued public access, education, appreciation for and protection of this important internationally recognized wetland.

Category E: Please consider me to serve as a member of the following CATEGORY E (City Council Created Ad Hoc or Standing Committees) Committees

Request to be Alternate: Climate Action Committee (Combined Members of the Zero Waste Committee)

Reason for Interest for this Committee: See above answer for wanting to be on the Zero Waste Committee. I have a strong interest in environmental protections. There are many ways to address the threat of climate change. I am also interested in the rights of nature. I'd like to be an alternate to this committee so I can better familiarize myself with their work.

City Councilmember Name: Sandra Maurer
Signature: /s/Sandra Maurer Date: 01/03/2023

B. County Wide Advisory Committees:

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	AB 939 Local Task Force	Sunny Galbraith Three Year Term Ends December 2024		—	
2	Community Development Commission Cities & Towns Advisory Committee(CTAC)	Staff	Staff	—	
3	County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	Staff	Staff	—	
4	GSA Board/ Santa Rosa Plain GSA Basin			—	
5.	MS4 Storm Water Co-Permittee Working Group	Staff	Staff	—	
6.	Russian River Watershed Association Board of Directors		GHD.		✓
7	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	Staff	Staff	—	
8	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC)	Staff	Staff	—	
9	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC)	GHD	Staff	—	
10	Sub regional Partners Technical Advisory Committee (TAC)	GHD	Staff	—	
11	Zone 1A Advisory Committee (Sonoma County Water Agency)	GHD	Staff	—	

2023 Committee Preference

City Councilmember Name: Jill McLewis

Signature: [Signature] Date: 1/11/23

Please consider me to serve as a member of the following CATEGORY B (County Wide Advisory Committees) Committees as listed above:

Committee Name: Russian River Watershed

Request to be Primary Liaison/Representative: _____

Request to be Alternate: ✓

Reason for Interest for this Committee:

I could be an alternate for CTAC, but it looks like only staff is interested?

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

C. Other Governmental Agencies

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Association of Bay Area Governments (ABAG)	Voting Delegate: Mayor	Alternate: Vice Mayor	—	
2	League of CA Cities/CAL Cities	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated (Must be in attendance at meetings)	—	✓
3	Legislative Committee			✓	
4	Mayors and Councilmembers Association Board and City Selection Committee	Mayor	Vice Mayor or as designated (Must be in attendance at meetings)	—	✓

2023 Committee Preference

City Councilmember Name: Jill McLewis
 Signature: [Handwritten Signature] Date: 1/1/2023

Please consider me to serve as a member of the following CATEGORY C (Other Governmental Agencies) Committees as listed above:

Committee Name: Legislative
 Request to be Primary Liaison/Representative: ✓
 Request to be Alternate: _____

Reason for Interest for this Committee:

Based on the description, I'd like to have the opportunity to engage with the committee!

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

D. Council Liaison

Item Number	Committee Name	Committee Member / Representative / Liaison	Alternate	Ranked First	Ranked Second
1	Gravenstein Health Action Coalition	_____	_____		
2	Laguna Stakeholders Committee	_____	_____		
3	LANTERN	_____	_____		
4	Library Advisory Board for Sebastopol Regional Branch	_____	_____		
5	Sebastopol Area Chamber of Commerce	_____	_____		
6	Sebastopol Center for the Arts	_____	_____		
7	Sebastopol Community Cultural Center			✓	
8	Sebastopol Downtown Association (SDA) Liaison		✓	✓	
9	Sebastopol Senior Center	_____	_____		
10	Sebastopol World Friends		✓	✓	
11	Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)		✓	✓	

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2023 Committee Preference

City Councilmember Name: Jill McLewis
 Signature: [Signature] Date: 1/11/2023

Please consider me to serve as a member of the following CATEGORY D (Council Liaison) Committees as listed above:

Committee Name: _____
 Request to be Primary Liaison/Representative: _____
 Request to be Alternate: _____

Reason for Interest for this Committee:

I'm interested in SDA as I belong to the SDA
World Friends - My interest is in travel & I enjoy living abroad
MYN - I enjoy & have been involved in emergency response for years.
SNCU - I served on the board for years & I know the board.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

E. City Council Created Ad Hoc or Standing Committees

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Agenda Review Committee	Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk	N/A	—	
2	Budget Committee	Two Councilmembers City Manager/City Attorney Assistant City Manager/City Clerk Administrative Services Director	N/A	✓ a ✓	
3	Fire Dept Funding & Staffing Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk Fire Chief	N/A	✓	
4	Design Guideline Subcommittee Members – 1 CC, 1 PC, 2 DRB members	Former Mayor was designated Due to Architecture Profession Planning Commissioner Fritz DRB member Langberg DRB member Level Staff: Planning Director, Associate Planner	N/A	—	
5	Relaunch Sebastopol	Two Councilmembers City Staff		—	
6	City Wide Staffing Assessment Study Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk		✓ o ✓	
7	Climate Action Committee (Combined Members of the Zero Waste Committee) New Make Up Below	RCPA/SCTA Councilmember Zero Waste Sonoma Councilmember Planning Commission Liaison Gerald Glaser Sunali Shanti Sikand Alex Goodman Woody Hastings Dena Allen Argus Brent Josho Somine Ambrosia Thomson Kenna Lee Liselotte Pierce Deborah Burnes Evert Fernandez, Planning Commissioner Sarah Gurney, Councilmember Diana Rich, Councilmember	N/A	—	
8	Council Liaison to Homeless Service Organizations	One Councilmember Staff Liaison: Planning Director	N/A	—	

2023 Committee Preference

City Councilmember Name: Jill McLewis

Signature: [Signature]

Date: 1/11/2023

Please consider me to serve as a member of the following CATEGORY 5 (City Council Created Ad Hoc or Standing Committees) Committees as listed above:

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

A. Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities)

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Mann/Sonoma Mosquito & Vector Control District (2 or 4-Year Term) City has typically appointed for two years Term Ends: December 31, 2023			As Primary or Alternate	
2	Redwood Empire Municipal Insurance Fund (REMIF) CIRA (Vice President – Larry McLaughlin) CIRA – California Intergovernmental Risk Authority	Staff	Staff		
3A	Sonoma County Transportation Authority (SCTA)				
3B	Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA				
4	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power)				As Alternate
5	Zero Waste Sonoma Board			As Primary	
6	Zero Waste Sonoma SB 1383 Technical Group	Staff	Staff		

2023 Committee Preference

City Councilmember Name: Diana Birch
 Signature: *Diana Birch* Date: 12/28/2022

Please consider me to serve as a member of the following CATEGORY A (Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities) Committees as listed above:

Committee Name: **MSMVCD & ZWS & Sonoma Clean Power**
 Request to be Primary Liaison/Representative: **Primary for MSMVCD & ZWS**
 Request to be Alternate: **Alternate for MSMVCD & Sonoma Clean Power**

Reason for Interest for this Committee:

ZWS: Over the past two years on the City Council, I have developed expertise on issues involving climate change and the environment. This is reflected in my work on ZWS, where I have been an effective advocate for our small town, especially lately as all California cities have dealt with new legislation (SB 1383), and all jurisdictions have been faced with the need to make sure they have a voice in decisions about distribution of limited resources.

MSMVCD: I have been on this Board for two years also. I have developed some expertise on the science at the foundation of the work of this Board. I would be happy to act as primary or secondary.

Sonoma Clean Power: Given my interest in climate change and the environment, and the expertise I've developed in this area, I'm sure I would represent the City's interests effectively if appointed to Sonoma Clean Power. I would prefer to serve as alternate but would be willing to serve as primary.

General Statement: I feel that a newly elected could quite effectively serve as the appointee to any of the Boards that I've expressed interest in here. I would support a newly elected getting any of these appointments. I understand also that I may be asked to accept appointments I've not expressed interest in. I will accept those appointments if needed, and ask only that distribution of Committee duties be fair and equitable among all City Councilmembers.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

B. County Wide Advisory Committees:

Item Number	Committee Name	Committee Member / Representative/Liaison	Alternate	Ranked First	Ranked Second
1	AB 939 Local Task Force	Sunny Galbraith Three Year Term Ends December 2024			
2	Community Development Commission Cities & Towns Advisory Committee(CTAC)	Staff	Staff		
3	County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	Staff	Staff		
4	GSA Board/ Santa Rosa Plain GSA Basin			No	No
5	MS4 Storm Water Co-Permittee Working Group	Staff	Staff		
6	Russian River Watershed Association Board of Directors		GHD	No	No
7	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	Staff	Staff		
8	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC)	Staff	Staff		
9	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC)	GHD	Staff		
10	Sub regional Partners Technical Advisory Committee (TAC)	GHD	Staff		
11	Zone 1A Advisory Committee (Sonoma County Water Agency)	GHD	Staff		

2023 Committee Preference

City Councilmember Name: Diana Rich
Signature: *Diana Rich* Date: 12/28/2022

Please consider me to serve as a member of the following CATEGORY B (County Wide Advisory Committees) Committees as listed above:

Committee Name: _____
Request to be Primary Liaison/Representative: _____
Request to be Alternate: _____

Reason for Interest for this Committee:

I do not have a specific interest in serving on the GSA Board or the Russian River Watershed Board, and do not currently have expertise on the subjects they handle. I recognize that having Sebastopol City Council representation on these Boards is important. I am hopeful that others will be interested. I will of course accept an appointment if I'm needed to step up, and ask only that distribution of Committee duties be fair and equitable among all City Councilmembers.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

C. Other Governmental Agencies

Item Number	Committee Name	Committee Member / Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Association of Bay Area Governments (ABAG)	Voting Delegate: Mayor	Alternate: Vice Mayor		
2	League of CA Cities/CAL Cities	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated (Must be in attendance at meetings)		
3	Legislative Committee			As Alternate	
4	Mayors and Councilmembers Association Board and City Selection Committee	Mayor	Vice Mayor or as designated (Must be in attendance at meetings)		

2023 Committee Preference

City Councilmember Name: Diana Rich
 Signature: *Diana Rich* Date: 12/28/2022

Please consider me to serve as a member of the following CATEGORY C (Other Governmental Agencies) Committees as listed above:

Committee Name: Legislative Committee
 Request to be Primary Liaison/Representative: _____
 Request to be Alternate: Yes

Reason for Interest for this Committee:

My training as an attorney makes me well-suited for the Legislative Committee.

I also find that awareness of legislative changes helps me to be more effective in my work on the City Council, primarily because my focus is often on climate change and the unhouesd, topics that seem to be of continuing legislative attention.

I have been the alternate for this Committee for two years.


General Statement: I feel that a newly elected could quite effectively serve as the appointee to the Legislative Committee. I would support a newly elected getting this appointment. I understand also that I may be asked to accept this or other appointments I've not expressed interest in. I will accept those appointments if needed, and ask only that distribution of Committee duties be fair and equitable among all City Councilmembers.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

D. Council Liaison

Item Number	Committee Name	Committee Member / Representative / Liaison	Alternate	Ranked First	Ranked Second
1	Gravenstein Health Action Coalition				As Alternate
2	Laguna Stakeholders Committee				
3	LANTERN				
4	Library Advisory Board for Sebastopol Regional Branch				
5	Sebastopol Area Chamber of Commerce				
6	Sebastopol Center for the Arts				
7	Sebastopol Community Cultural Center				As Alternate
8	Sebastopol Downtown Association (SDA) Liaison				
9	Sebastopol Senior Center				As Alternate
10	Sebastopol World Friends				
11	Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)			As Primary	

2023 Committee Preference

City Councilmember Name: Diana Rich
 Signature:  Date 12/28/2022

Please consider me to serve as a member of the following CATEGORY D (Council Liaison) Committees as listed above:

MYN/SNCU, Senior Center, SCCC, and GHAC
 Committee Name: SCCC, and GHAC
 Request to be Primary Liaison/Representative: Primary for MYN/SNCU
 Request to be Alternate: Alternate for GHAC, SCCC, Senior Center

Reason for Interest for this Committee:

MYN/SNCU: I have substantial community experience working with emergency preparedness, and have been both a member of MYN and the City Council's past representative to the group.

SCCC: I am past ED of SCCC, and have met with and developed a positive working relationship with the new ED, and am very familiar with their mission and the services they offer.

Senior Center: I have a long history of collaborative work with the Senior Center, both as former ED of SCCC and through my Rotary work, and am familiar with their services to the community.

GHAC: I have worked with this group on collaborative projects, have attended their meetings, and am familiar with their mission and the services they offer.

All of the others: I only listed a few groups as ones that I am specifically interested in, but the fact is that I would be honored to be appointed to ANY of them, as primary or alternate. These are all amazing community-oriented groups that do wonderful service for our town.


General Statement: I feel that a newly elected could quite effectively serve as the appointee to any of the groups here, including those that I've expressed interest in. I would support a newly elected getting any of these appointments. Moreover, I would be happy to accept appointments to any of these amazing community groups. I ask only that distribution of Committee duties be fair and equitable among all City Councilmembers.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

E. City Council Created Ad Hoc or Standing Committees

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Agenda Review Committee	Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk	N/A		
2	Budget Committee	Two Councilmembers City Manager/City Attorney Assistant City Manager/City Clerk Administrative Services Director	N/A	Yes	
3	Fire Dept Funding & Staffing Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk Fire Chief	N/A		Yes
4	Design Guideline Subcommittee Members – 1 CC, 1 PC, 2 DRB members	Former Mayor was designated Due to Architecture Profession Planning Commissioner Fritz DRB member Langberg DRB member Level Staff: Planning Director, Associate Planner	N/A		
5	Relaunch Sebastopol	Two Councilmembers City Staff			
6	City Wide Staffing Assessment Study Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk			
7	Climate Action Committee (Combined Members of the Zero Waste Committee) New Make Up Below	RCPA/SCTA Councilmember Zero Waste Sonoma Councilmember Planning Commission Liaison Gerald Glaser Sunali Shanti Sikand Alex Goodman Woody Hastings Dena Allen Argus Brent Josho Somine Ambrosia Thomson Kenna Lee Liselotte Pierce Deborah Burnes Evert Fernandez, Planning Commissioner Sarah Gurney, Councilmember Diana Rich, Councilmember	N/A	Yes	
8	Council Liaison to Homeless Service Organizations	One Councilmember Staff Liaison: Planning Director	N/A	Yes	

2023 Committee Preference

City Councilmember Name: Diana Rich
 Signature:  Date: 12/28/2022

Please consider me to serve as a member of the following CATEGORY E (City Council Created Ad Hoc or Standing Committees) Committees as listed above:
 Climate Action Committee & Council Liaison to Homeless Serv Orgs & Budget Committee & Fire Committee
 Committee Name: _____
 Request to be Primary Liaison/Representative: NA
 Request to be Alternate: NA

General Statement: With the exception of the Liaison for Homeless Orgs, I feel that a newly elected could effectively serve in any of the roles in this category, although I do feel that the Budget Committee needs at least one person who has served on that Committee in the past. I understand also that I may be asked to accept other appointments I've not expressed interest in. I will accept those appointments if needed, and ask only that distribution of Committee duties be fair and equitable among all City Councilmembers.

Reason for Interest for this Committee:

Budget Committee: I have prior experience in finance and budgeting due to my years managing SCCC, my time on the Council reviewing City budget issues, and my experience this past year on the Budget Committee. Experience counts on this particular Committee, and I think it's important that at least one person appointed have prior experience on the Budget Committee. The second could easily be a new City Councilmember.

Fire Committee: I have been on this Committee for a few years now. However, I believe this is a Committee that would benefit from new appointees, which is why I ranked it as a second choice here

Climate Action Committee: This appointment is filled by whoever is appointed to ZWS. My comments related to ZWS apply here also: My experience on the CAC makes my continued appointment useful to the Council, but a newly elected could represent the City very effectively on this Committee.

Council Liaison to Homeless: My work on issues involving the unhoused makes me particularly well suited for this appointment. I have developed effective relationships of mutual trust and respect with the various organizations that serve the unhoused, and am familiar with the challenges we all face in the community on this issue.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

A. Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities)

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Marin/Sonoma Mosquito & Vector Control District. (2- or 4-Year Term). City has typically appointed for two years. Term Ends: December 31, 2023				
2	Redwood Empire Municipal Insurance Fund (REMIF) CIRA (Vice President – Larry McLaughlin) CIRA – California Intergovernmental Risk Authority	Staff	Staff		
3A	Sonoma County Transportation Authority (SCTA)				2
3B	Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA				2
4	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power)			1	
5	Zero Waste Sonoma Board				
6	Zero Waste Sonoma SB 1383 Technical Group	Staff	Staff		

3
4

2023 Committee Preference

City Councilmember Name: Zollman
 Signature: S. Zollman Date: 12/28/22

Please consider me to serve as a member of the following CATEGORY A (Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities) Committees as listed above:

Committee Name: Sonoma Clean Power
 Request to be Primary Liaison/Representative: X
 Request to be Alternate: _____

Reason for Interest for this Committee:

My endorsements and connections within the Sierra Club, Sonoma County Conservation Action and the Green Party, along with my ongoing interest and work on many environmental issues, will hopefully serve our community well as the Primary Liaison/Representative to Sonoma Clean Power or as the alternate to the SCTA/RCPA. As Sonoma Clean Power has a joint powers agreement, similar to the Sonoma County Library's, hopefully my years of service as Sebastopol's Library Commissioner will be useful.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

B. County Wide Advisory Committees:

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	AB 939 Local Task Force	Sunny Galbraith Three Year Term Ends December 2024			2
2	Community Development Commission Cities & Towns Advisory Committee(CTAC)	Staff	Staff		
3	County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	Staff	Staff		
4	GSA Board/ Santa Rosa Plain GSA Basin				
5.	MS4 Storm Water Co-Permittee Working Group	Staff	Staff		
6.	Russian River Watershed Association Board of Directors		GHD	1	
7	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	Staff	Staff		
8	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC)	Staff	Staff		
9	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC)	GHD	Staff		
10	Sub regional Partners Technical Advisory Committee (TAC)	GHD	Staff		
11	Zone 1A Advisory Committee (Sonoma County Water Agency)	GHD	Staff		

2023 Committee Preference

City Councilmember Name: S. Zollman
 Signature: S. Zollman Date: 12/28/22

Please consider me to serve as a member of the following CATEGORY B (County Wide Advisory Committees) Committees as listed above:

Committee Name: Russian River Watershed Association
 Request to be Primary Liaison/Representative: X
 Request to be Alternate: _____

Reason for Interest for this Committee:

My endorsements and connections within the Sierra Club, Sonoma County Conservation Action and the Green Party, along with my ongoing interest and work on many environmental issues, will hopefully serve our community well as the Primary Liaison/Representative to the Russian River Watershed Association Board. As someone who owned a home one house over from the River in Guerneville for many years, I learned to appreciate all that it provided for local communities and for tourists. It would be a great honor to help serve and protect one of our community's great assets.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

C. Other Governmental Agencies

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Association of Bay Area Governments (ABAG)	Voting Delegate: Mayor	Alternate: Vice Mayor		
2	League of CA Cities/CAL Cities	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated (Must be in attendance at meetings)		
3	Legislative Committee			1	
4	Mayors and Councilmembers Association Board and City Selection Committee	Mayor	Vice Mayor or as designated (Must be in attendance at meetings)		

2023 Committee Preference

City Councilmember Name: Zollman
 Signature: S. Zollman Date: 12/29/22

Please consider me to serve as a member of the following CATEGORY C (Other Governmental Agencies) Committees as listed above:

Committee Name: Legislative Committee
 Request to be Primary Liaison/Representative: _____
 Request to be Alternate: X

Reason for Interest for this Committee:

Helping to draft and review draft legislation has been part of my paid and unpaid work for many years as well as the shepherding of legislation through its process. I would be honored to do this on behalf of our city.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

D. Council Liaison

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Gravenstein Health Action Coalition		3		
2	Laguna Stakeholders Committee				
3	LANTERN			1	
4	Library Advisory Board for Sebastopol Regional Branch				2
5	Sebastopol Area Chamber of Commerce		6		
6	Sebastopol Center for the Arts		5		
7	Sebastopol Community Cultural Center				
8	Sebastopol Downtown Association (SDA) Liaison				
9	Sebastopol Senior Center				
10	Sebastopol World Friends				
11	Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)		4		

2023 Committee Preference

City Councilmember Name: Zollman
 Signature: S. Zollman Date: 12/29/22

Please consider me to serve as a member of the following CATEGORY D (Council Liaison) Committees as listed above:

Committee Name: LANTERN & Library Advisory Board
 Request to be Primary Liaison/Representative: X
 Request to be Alternate: _____

Reason for Interest for this Committee:

I have served on the LANTERN Board for a number of years and while I was Sebastopol's Library Commissioner, I attended the Library Advisory Board meetings. I would be honored to serve as the liaisons to these great entities. Am currently serving as a liaison to the Gravenstein Health Action Coalition and would love to continue learning and sharing my knowledge from having obtained a Masters in Health Law with them by being an alternate. I am a former Russian River Community Emergency Response Team (CERT) member and continue to monitor the e-mails sent out from our MYN and SNCU. I would like to be an alternate with them. Have served as a past board member of the Center for the Arts and the Chamber and would like to be an alternate with them as well.

PROPOSED: 2023 CITY COUNCIL AND CITY STAFF COMMITTEE ASSIGNMENTS

E. City Council Created Ad Hoc or Standing Committees

Item Number	Committee Name	Committee Member /Representative/Liaison	Alternate	Ranked First	Ranked Second
1	Agenda Review Committee	Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk	N/A		
2	Budget Committee	Two Councilmembers City Manager/City Attorney Assistant City Manager/City Clerk Administrative Services Director	N/A	1	
3	Fire Dept Funding & Staffing Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk Fire Chief	N/A		
4	Design Guideline Subcommittee Members -- 1 CC, 1 PC, 2 DRB members	Former Mayor was designated Due to Architecture Profession Planning Commissioner Fritz DRB member Langberg DRB member Level Staff: Planning Director, Associate Planner	N/A		
5	Relaunch Sebastopol	Two Councilmembers City Staff			
6	City Wide Staffing Assessment Study Committee	Two Councilmembers City Manager/Attorney Assistant City Manager/City Clerk			
7	Climate Action Committee (Combined Members of the Zero Waste Committee) New Make Up Below	RCPA/SCTA Councilmember Zero Waste Sonoma Councilmember Planning Commission Liaison Gerald Glaser Sunali Shanti Sikand Alex Goodman Woody Hastings Dena Allen Argus Brent Josho Somine Ambrosia Thomson Kenna Lee Liselotte Pierce Deborah Burnes Evert Fernandez, Planning Commissioner Sarah Gurney, Councilmember Diana Rich, Councilmember	N/A		
8	Council Liaison to Homeless Service Organizations	One Councilmember Staff Liaison: Planning Director	N/A		2

2023 Committee Preference

City Councilmember Name: S. Zollman
 Signature: S. Zollman Date: 10/29/22

Please consider me to serve as a member of the following CATEGORY E (City Council Ad Hoc or Standing Committees) Committees as listed above: **Agenda Item Number 8**
City Council Meeting Packet for Meeting of: January 17, 2023
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Committee Name: __Budget Committee_____

Request to be Primary Liaison/Representative: __x_____

Agenda Item Number: 8

Request to be Alternate: _____

Reason for Interest for this Committee:

I have reviewed quite a few nonprofit budgets while sitting on a number of nonprofit boards over the years. I would like to contribute this knowledge along with that accrued while obtaining my MBA to the budget committee's work. I would also like to be considered for the Homeless Service Organizations liaison position. Throughout my legal career I have worked with governments and nonprofits to help meet the needs of our unhoused. While living in Guerneville, their Health Action Chapter discussed how there used to be a way where their unhoused could be clinically accessed during the day and how these assessments could lead to treatment plans. This model could be enacted here in our city to help transition our unhoused off the streets.