


Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM**

Meeting Date: April 6, 2021
To: Honorable Mayor and City Councilmembers
From: Councilmember Slayter
Subject: Creation of Ad Hoc Committee for Review of Financial Policies Such as Community Benefit Grants and Sponsorships/Other Grants
Recommendation: Appoint Ad Hoc Committee
Funding: Currently Budgeted: Yes No N/A
Net General Fund Cost: None

Account Code/Costs authorized in City Approved Budget AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

The item tonight is for City Council approval of Creation of Ad Hoc Committee for Review of Financial Policies Such as Community Benefit Grants and Sponsorships/Other Grants.

BACKGROUND:

Ad hoc committees are formed for a limited period of time to address a specific need and when the work is completed the ad hoc committee is dissolved. The item tonight is to discuss the creation of an ad hoc committee to review financial policies related to community benefit grants and sponsorships.

DISCUSSION:

Community Benefit Grants are intended to augment the efforts of nonprofit organizations to benefit programs for specific projects that improve the quality of life and build civic pride in Sebastopol. It is the City's policy to have a program that can channel requests through an application review, thereby ensuring that all requests are evaluated consistently to enter into agreements for specific measurable services and to ensure that recipients are held accountable for providing the agreed upon services within the specified time frame. Applications are typically solicited in January/February time frame for consideration in the upcoming Fiscal Year budget.

However, during the year, the City may receive requests for event sponsorships for special events, programs and services conducted by external local entities and the Community Benefit Grant program policy does not address these types of requests and appears to be inapplicable.

This item is a request to empanel an ad hoc committee of the Council, along with appropriate staff, to research and develop draft policies for the entire Council to consider.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

There is no fiscal impact associated with this item tonight.

RECOMMENDATION:

That the City Council create ad hoc committee and appoint either one or two Councilmembers to work with staff to develop appropriate policies as well as review current community benefit grant program and application for any recommended amendments.

ATTACHMENTS:

None