

City Council

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City of Sebastopol

**CITY COUNCIL MEETING AGENDA
MEETING OF JANUARY 4, 2022**

The City Council Regular meeting will be held via teleconference pursuant to AB 361.

City Council is inviting you to a scheduled Zoom meeting.

6:00 pm January 4, 2022

Join Zoom Meeting

<https://us02web.zoom.us/j/85757924529?pwd=Sm90TWtqRmJUYzhxRkQva3JQKzNmUT09>

Meeting ID: 857 5792 4529

Passcode: 834337

One tap mobile

+16699006833,,85757924529#,,,,*834337# US (San Jose)

+13462487799,,85757924529#,,,,*834337# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 857 5792 4529

Passcode: 834337

Find your local number: <https://us02web.zoom.us/u/krk5kmAH2>

6:00 pm Convene City Council Meeting - Meeting Start Time (ZOOM VIRTUAL FORMAT)

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS:

- Proclamation - The Sebastopol Service and Action Coalition will be doing a Helping Other People (HOP) Day on January 15, 2022, partnering with Katie Davis of the Senior Center. Katie will collect projects seniors want done, and the service clubs will get volunteers to do the work. The coordinator for the Service & Action Coalition is Don Canardo, of the Sebastopol Gravenstein Lions Club.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council.

Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.

Speakers may not "yield" a portion of their allotted time to others.

The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance. The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak. It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed. The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached. The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern. Public participation is encouraged on all public agenda items. Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate. The public will likewise be encouraged by the Mayor to maintain meeting decorum. In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation. If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at/or as soon after the meeting.

STATEMENTS OF CONFLICTS OF INTEREST: Conflicts of interest may arise in situations where a public official deliberating towards a decision, has an actual or potential financial interest in the matter before the Council. In accordance with state law, an actual conflict of interest is one that would be to the private financial benefit of a public official, a relative or a business with which the Councilmember is associated. A potential conflict of interest is one that could be to the private financial benefit of a Councilmember, a relative or a business with which the Councilmember is associated. A Councilmember must publicly announce potential and actual conflicts of interest, and, in the case of actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue and must remove themselves from the dais.

CONSENT CALENDAR: The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar. The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion. If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern. Councilmembers may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Receipt of Minute/Reference Orders for Calendar Year 2021 (Responsible Department: City Administration)
2. Approval of Calendar Year 2022 City Council Meeting Dates (Responsible Department: City Administration)
3. Approval of City Council Meeting Minutes of December 21, 2021 (Responsible Department: City Administration)
4. Resolution Authorizing Continued Use of Teleconference Meetings Based on Circumstances of the COVID-19 state of emergency and that the following circumstances exist:
 - a. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of City Council and the members of the City's subordinate Committee's, Commission's, and Boards to meet safely in person; and
 - b. The State of California and the City of Sebastopol continue to impose or recommend measures to promote social distancing.
5. Extension of Emergency Proclamation of Local Emergency (COVID-19) issued by the Director of Emergency Services (Fire Chief)

INFORMATIONAL ITEMS/PRESENTATIONS: *(Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, or receipt of item based on the presentation/information provided.)*

6. Quarterly update on Police Department Audit Recommendations (Responsible Department: Police) (Chief Kilgore)

PUBLIC HEARING(s):

7. Public Hearing - Introduction, first reading and consideration of an Ordinance amending Chapter 8.36 - Disposable Food Service Ware Containing Polystyrene Foam, of Title 8 - Health and Safety, of the Sebastopol Municipal Code (Responsible Department: City Manager/GHD)
8. Public Hearing - Introduction, First Reading and consideration of Amendment to Ordinance –Planning Commission (Responsible Department: Planning Department). *This item was continued from the December 21, 2021 City Council Meeting.*

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

9. City Council and City Staff Committee Assignments and Update of Sub-Committees (Planning Commission, Design Review Board, Public Arts Committee, Climate Action Committee, Zero Waste Committee) (Responsible Department: City Administration/Planning/Engineering). *This item was continued from the December 21, 2021 City Council Meeting.*
10. Discussion and Consideration of Regional Seat on the Sonoma County Continuum of Care (CoC) Board. The CoC has revised the CoC's Governance Charter and has reconfigured the CoC Board Composition to better reflect the geography of Sonoma County. As such, there are assigned seats for Santa Rosa and Petaluma, along with four more regional seats (North, Central, West, and East). The West County seat is to be appointed by the City Council of Sebastopol and assumes a two-year assignment, with Board meetings held once a month, and the specific date and time of the month subject to a Board consensus early in the term. The seat can be held by a City elected official, a staff member, or a community member from anywhere in West County. This item is to determine the process for appointment and to have a CoC Board member selected by March 2, 2022. (City Administration)
11. Discussion and Consideration of Direction to Staff for Relaunch Sebastopol Contract (Responsible Department: City Administration)
12. Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2022 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings (Responsible Department: City Administration). *This item was continued from the December 21, 2021 City Council Meeting.*

CITY COUNCIL REPORTS:

13. City Manager-Attorney/City Clerk Reports:
14. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
15. Council Communications Received
16. Future City Meeting Dates/Events (Informational Only): (See City Web Site for Up-to-Date Meeting Dates/Times)

ADJOURNMENT OF CITY COUNCIL MEETING

January 4, 2022 City Council Regular Meeting will be adjourned to the Regular City Council Meeting of January 18, 2022 6:00 pm (ZOOM VIRTUAL MEETING FORMAT)

American Disability Act Accommodations/Accessibility: If requested, staff will make the agenda and backup materials available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202 and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the City Clerk's Office at info@cityofsebastopol.org or by telephone at (707) 823-1153 who will contact the ADA Coordinator. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please note that minutes are not meant to be verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s)

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or please call: 707-823-1153. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review. The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

City Council Regular Meetings are available in real time and archived on Livestream. Important Notice The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the City Council open meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.

COUNCIL PROTOCOLS FOR MEETING:

City staff read the protocols for the meeting.

- This meeting is being conducted utilizing virtual settings for teleconferencing and electronic means consistent with State of California Executive Orders regarding the COVID-19 pandemic and AB 361.
- Live stream and zoom is being utilized for this meeting. In case of technical issues, meetings will be uploaded to the City web site as soon as possible after this meeting.
- Members of the public may view and listen to the meeting by use of Zoom as noted on the City's website and as noted on the agenda.
- Members of the public wishing to speak to the City Council may do so during public comment or may comment on agenda items during the discussion of each item and must be logged into Zoom. Live Stream is a viewing only format.
- Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

Please Note If the Council Meeting is zoom bombed or disrupted, the City will end the meeting and immediately try to restart it. If that does happen then all remaining items will be continued to the next agenda. If there is a power outage during the meeting, the meeting is considered ended and all remaining items will be continued to the next agenda. if any of our Council Members lose power at their homes and we lose a quorum, the meeting is considered ended and all remaining items will be continued to the next agenda.