

Agenda Report Reviewed by:  
City Manager: 

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM

**Meeting Date:** December 19, 2023  
**To:** Honorable Mayor and City Councilmembers  
**From:** City Administration  
**Subject:** Receipt of Maddy Act Report  
**Recommendation:** Accept and Receive the Report as Required by Government Code  
**Funding:** Currently Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No  X  N/A

**Funding:** Currently Budgeted:  Yes  No  Not Applicable

Account Code: [Account Number or N/A] N/A  
Costs authorized in City Approved Budget:  Yes (Finance Initialed \_\_\_\_\_)  No (Finance Exempt)

**INTRODUCTION/PURPOSE:**

This item is to request the City Council accept and Receive the Report as Required by Government Code.

**BACKGROUND:**

In compliance with the requirements of Government Code Section 54972 (Maddy Act), the following appointment list of the City of Sebastopol Board and Commission members is posted on an annual basis by December 31. The City of Sebastopol encourages residents to apply for positions in an effort to build an applicant pool representative of the entire community.

**DISCUSSION:**

The report as required by Government Code is attached for acceptance and receipt. This Roster is current as of December 31<sup>st</sup> of 2023. The names on this list are subject to change based on resignations or terminations that occur during the year.

**This item reflects the City Council Goal(s) and Value(s) as listed below:**

The City of Sebastopol is committed to maintaining a high quality of life for current and future members of our community, through excellent public service and careful stewardship of its financial, human, and natural resources.

Goal 5 - Provide Open and Responsive Municipal Government Leadership

**ENVIRONMENTAL REVIEW:**

Council receipt of this item is not a project under the California Environmental Quality Act (CEQA) and is therefore Exempt from CEQA.

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comments from interested parties following the publication and distribution of this staff report such comments will

be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the “Public Comment” portion of the agenda.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. Information about the agenda item (link to the City Council meeting page) is also disseminated via e-alerts on the City website, posted to the City’s website and posted to the Display Board at City Hall).

**FISCAL IMPACT:**

There is no cost to the City to approve this item

**RECOMMENDATION:**

By Minute Order, staff recommends the Sebastopol City Council accept and Receive the Report as Required by Government Code.

**Attachment:**

Maddy List – Local Appointments List as of December 31, 2023

**City Council**

Mayor Diana Rich

Vice Mayor Stephen Zollman

Councilmember Neysa Hinton

Councilmember Sandra Maurer

Councilmember Jill McLewis



**Agenda Item Number: 2**

**City Manager**

Larry McLaughlin

[lmclaughlin@Cityofsebastopol.gov](mailto:lmclaughlin@Cityofsebastopol.gov)

**Assistant City Manager/City Clerk, MMC**

Mary Gourley

[mgourley@Cityofsebastopol.gov](mailto:mgourley@Cityofsebastopol.gov)

**City of Sebastopol**

CITY OF SEBASTOPOL

OFFICE OF THE CITY CLERK

**PUBLIC NOTICE**

**NOTICY IS HEREBY GIVEN THAT** in compliance with the requirements of the Maddy Act, Government Code 54972, the following City of Sebastopol local appointments list shows all current members of the City's Commission(s), Board(s) and Committee(s) with the term of expiration date, and the current membership requirements.

The Legislature enacted Government Code Section 54970 et seq (The Maddy Act) to increase public awareness of appointments to be made by any local government and provide the local legislative bodies access to a talent resource that otherwise would go untapped.

Government Code Section 54972 requires each legislative body to prepare on or before December 31 of each year a "Local Appointments List" (List) of all regular and ongoing board, commissions and committees which are appointed by the legislative body of the local agency. The List must contain the terms that will expire during the next calendar year, along with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position.

Government Code Section 54973 requires that the legislative bodies designate the public library In compliance with the requirements of the Maddy Act, Government Code 54970, the following appointment list is posted on an annual basis by December 31st. It shows all current City Commissions, City Boards, and City Committees and the dates of their terms of office as of the time of this posting.

California Government Code Section 54973 requires the City Council to designate the public library with the largest service population within its jurisdiction to receive a copy of the list and the City of Sebastopol Library is the only public library within the City of Sebastopol.

NOTE: The names on this list are subject to change based on term expirations and resignations that occur during the year. Please call the City Clerk's Office at 707-823-1153 for a current list of members or email [info@cityofsebastopol.gov](mailto:info@cityofsebastopol.gov).

**Planning Commission - 4 Year Term**

The Planning Commission meets the 2nd and 4th Tuesdays of each month at 7:00 p.m. at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol. The members of the Planning Commission shall be from among residents of the City of Sebastopol or shall be the owner of a business within the City of Sebastopol.

A. The Commission shall consist of five members.

B. The members of the Commission shall be from among residents of the City of Sebastopol or shall be the owner of a business within the City of Sebastopol and a resident of one of the following school districts: Twin Hills, Sebastopol Union, and Gravenstein Union, and up to one person who is not in one of the above categories, but who is a resident of the area served by one of the following school districts: Twin Hills, Sebastopol Union, and Gravenstein Union, may also be appointed. Members shall be appointed by a majority of the members of the City Council. A majority of the members the Planning Commission shall be residents from within the City limits at all times.

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**City Council Meeting Packet of: December 19, 2023**

7120 Bodega Avenue, Sebastopol, California 95472 Tel. 707.823.1153 Fax. 707.823.1135

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C. Members shall serve at the pleasure of the City Council, and may be terminated without cause, by a majority of the City Council.

D. Members shall not serve for more than four years unless reappointed by the City Council.

E. In the event new Commissioners are appointed by reason of any increase in the number of the Commission, they shall serve for such period of time as to provide for as close to equal a number of Commissioners being selected each year as possible.

F. Final determination of the length of the term of new members shall be determined by the City Council.

G. All terms of office shall commence on January 1st of the year of appointment, or as soon thereafter as apportionment is made.

**The Commission shall have the following duties:**

A. To recommend special studies and amendments to the General Plan.

B. To perform such duties and functions as prescribed by law.

C. To perform such other functions and duties with respect to zoning and other matters as prescribed by City ordinance or as may be directed by the City Council.

D. To act in an advisory capacity to the City Council on public park regulatory issues, improvement needs, and on public park development projects; and to serve as a forum for members of the public to voice their comments regarding such matters.

Name of Commissioner	Date Appointed	Term Expires	Status
Kathy Oetinger	Appointed: Mar. 05, 2019	Dec. 31, 2024	Active
Deborah Burnes	Appointed: July 06, 2021	Dec. 31, 2024	Active
Paul Fritz	Appointed: Feb. 02, 2016 Re-appointed: Jan. 20, 2017 Re-appointed: Dec. 15, 2020	Dec. 31, 2024	Active
Evert Fernandez	Appointed: Jan. 04, 2011 Re-appointed: Dec. 20, 2011 Re-appointed: Jan. 12, 2016 Re-appointed: Jan. 15, 2020	Dec. 31, 2023	Active
Seth Hanley	Appointed: Sept. 19, 2023	Dec. 31, 2023	Active

**DESIGN REVIEW BOARD:**

The Board shall consist of five members or such other number as the City Council shall, from time to time, determine by resolution, but in no event less than five members. The Board members shall serve a term of two years or until their successors are appointed. Initially, three members of the Board shall be appointed for two years and two members shall be appointed for one year. Thereafter, the terms shall be staggered in accordance with their expiration dates. In making the appointments the City Council shall select, insofar as possible, the following:

- A. Two persons, at least one of whom shall be a licensed architect and at least one of whom shall be a licensed landscape architect.
- B. One person who may be any of the following: architect, landscape architect, building designer, building contractor, landscape contractor.
- C. Two persons not in subsection A or B of this section.
- D. One alternate who may be in subsection A of this section or who possesses a particular expertise in the area of design, land use patterns, urban development or other related fields to serve at any meeting or on any matter in the absence of a Board member, or in the event a member has a conflict of interest.
- E. In the event suitable candidates satisfactory to the City Council in the above categories are not available to serve, the City Council may then select any person or persons in their discretion. All terms of office shall terminate December 31st of the last year of the term of appointment.

**The Board shall have the following duties:**

- A. To perform all of the duties as required under SMC 17.450.030 as the same exists now or may hereafter be amended.
- B. To review all environmental findings including the issuance of a negative declaration; provided, however, if a project requires an environmental impact report it shall automatically be referred to the Planning Commission for environmental review only.
- C. Conceptual landscape plans shall be part of the initial building design review by the Board; provided, however, that all landscape plans may be delegated by the Board to the City Planning staff for review and approval. Final landscape and irrigation plans may be approved by the Planning staff unless, in the opinion of the City Planner, they should be referred to the Design Review Board.
- D. Sign review shall be subject to all sign requirements and ordinances and resolutions of the City of Sebastopol. The sign review may be approved by the City Planning staff unless, in the opinion of the City Planner, a sign needs to be referred to the Design Review Board.
- E. To review all condominium applications for design review purposes.
- F. The Planning staff may approve all minor building modifications or additions unless, in the opinion of the City Planner, they should be referred to the Design Review Board.
- G. Any decision of the City Planning staff or City Planner may be appealed in writing to the Design Review Board.

Name of Boardmember	Membership	Date Appointed	Term Expires	Status
Lynn Deedler	Category B	Appointed: Feb. 7, 2023	Dec. 31, 2024	Active
Marshall Balfe	Category D	Appointed: Feb. 16, 2021	Dec. 31, 2024	Active
Cary Bush	Category A	Appointed: Feb. 17, 2015 Re-appointed: Jan. 30, 2017 Re-appointed: Jan. 15, 2019 Re-appointed: Jan 05, 2021 Re-appointed: Feb. 7, 2023	Dec. 31, 2024	Active
Lars Langberg	Category A	Appointed: Aug. 2, 2017 Re-appointed: Dec. 19, 2017 Re-appointed: Jan 15, 2020	Dec. 31, 2023	Active

		Re-appointed: Feb 15, 2022		
Christine Level	Category C	Appointed: Jan. 15, 2013 Re-appointed: Feb. 17, 2015 Re-appointed: Jan. 30, 2017 Re-appointed: Dec. 19, 2017 Re-appointed: Jan. 15, 2020 Re-appointed: Feb 15, 2022	Dec. 31, 2023	Active
Melissa Handley	Category C	Appointed: June 7, 2022	Dec. 31, 2023	Active

**PUBLIC ARTS COMMITTEE (PAC) – 2 YEAR TERM**

A Public Arts Committee will be maintained by the City. Terms of office for each of the Committee members shall be four-year, staggered terms. Said Committee shall be comprised of five members as follows:

- (A) Members of the Committee shall be appointed by the City Council
- (B) Prior to making any appointments, the City Council will seek the input and nominations for potential Committee members from City of Sebastopol based registered nonprofit art organizations, entities, facilities, schools, etc.
- (C) Preference will be shown to City of Sebastopol residents and persons who own a business or work in the City, however, qualified candidates from the greater Sebastopol and Sonoma County area will be considered.
  - 1) One member shall be an active member of a City of Sebastopol based, art focused, registered non-profit organization, entity or facility
  - 2) Two members shall be persons with experience in the public art field as either an artist, installer or designer.
  - 3) One member shall be a member of the general public.
  - 4) The Council shall appoint a member of the Design Review Board to serve on the Committee.
- (D) In the event suitable candidates satisfactory to the City Council in the above categories are not available to serve, the City Council may then select any person or persons in their discretion.

**Duties of the Public Arts Committee:**

The Committee shall maintain a registry of public art in the City and perform the duties required of this ordinance and any other ordinance or resolution of the City Council pertaining to the City of Sebastopol’s Public Art Program. In addition to development related public art projects or public art projects funded by the Public Art Fund, the Committee shall review and provide recommendations to the City Council on Non Development Generated Public Art projects.

Name of Committee Member	Membership	Date Appointed	Term Expires	Status
Marghe Mills-Thysen	Category 2	Appointed: Jun. 05, 2012 Re-appointed: July 21, 2020	Jun. 30, 2024	Active
Barbara Harris	Category 1	Appointed: Aug. 03, 2021 Reappointed: Jan 18, 2022	Dec. 31, 2025	Active
Jeffrey Stucker	Category 3	Appointed: Jan. 15, 2020 Reappointed: Jan 18, 2022	Dec. 21, 2025	Active
Robert Brent	Category 2	Appointed: Jan 18, 2022	Dec. 31, 2025	Active
Lars Langberg	4 (DRB Selection)	Appointed: Feb. 06, 2018	Upon expiration of DRB term	Active

**Climate Action Committee:**

The Climate Action Committee will consist of eleven (11) to thirteen (13) members from the following backgrounds:

Council members assigned to the RCPA and ZWS
Appointed by Planning Commission/Member of Planning Commission
Ecological background Resides outside City limits
Member of Sebastopol Climate Action Resides within City limits
Ecological background Resides outside City limits
Rights of nature
Member of Sebastopol Climate Action and 350 Sonoma Resides within City limits
Climate Action and other climate groups Resides outside City limits
Climate background Resides outside City limits
Climate Action and other climate groups Resides outside City limits
Climate/Sustainability background Member of other climate groups Resides within City limits
Business owner representative
Youth (ages 17-23) – 2 year term
Youth (ages 17-23) – 1 year term

**Duties of Climate Action Committee:**

- Prioritize actions from Sebastopol’s Climate Action Framework Appendix A
- Update Climate Action Framework (CAF) as needed, and satisfy responsibilities as assigned to the CAC in the CAF
- Engage in public education and outreach regarding climate issues
- Advise City Council & Planning Commission on meaningful policy options for meeting equity-centered city climate goals
- Recommend actions to City Council for advancing state, national, and international level climate goal

Name of Committee Member	Membership	Date Appointed	Term Expires	Status
SANDRA MAURER DIANA RICH CITY COUNCIL LIAISONS (2)	Council members assigned to the RCPA and ZWS	Coincides with assignment to RCPA and ZWS appointments		Active
EVERT FERNANDEZ PLANNING COMMISSION LIAISON	Appointed by Planning Commission/Member of Planning Commission	Coincides with term as Planning Commissioner		Active
JOSHO SOMINE	• Ecological background Resides outside City limits	October 20, 2020	December 31, 2024	Active

LISELOTTE (LISA) PIERCE	<ul style="list-style-type: none"> <li>Member of Sebastopol Climate Action</li> </ul> Resides within City limits	October 20, 2020	December 31, 2023	Active
SUNALI SHANTI SIKAND	Rights of nature	October 20, 2020	December 31, 2023	Active
DENA ALLEN	<ul style="list-style-type: none"> <li>Member of Sebastopol Climate Action and 350 Sonoma</li> </ul> Resides within City limits	October 20, 2020	December 31, 2023	Active
ZENO SWIJTINK	<ul style="list-style-type: none"> <li>Climate Action and other climate groups</li> </ul> Resides within City limits	February 7, 2023	December 31, 2024	Active
KENNA LEE	<ul style="list-style-type: none"> <li>Climate background</li> </ul> Resides outside City limits	October 20, 2020	December 31, 2023	Active
ALEXANDER GOODMAN	<ul style="list-style-type: none"> <li>Climate Action and other climate groups</li> </ul> Resides outside City limits	October 20, 2020	December 31, 2024	Active
EMMETT HOPKINS	<ul style="list-style-type: none"> <li>Climate/Sustainability background</li> </ul> Resides outside City limits	February 7, 2023	December 31, 2024	Active
DEBORAH BURNES	Business owner representative	August 3, 2021	December 31, 2023	Active
AMBROSIA THOMPSON	Zero Waste Representative			Active
VACANT (1ST YOUTH)	Youth (ages 17-23) – 2 year term			
VACANT (2ND YOUTH)	Youth (ages 17-23) – 1 year term			