

City of Sebastopol Incorporated 1902 Planning Department 7120 Bodega Avenue Sebastopol, CA 95472

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APPROVED DRAFT MINUTES

TREE/DESIGN REVIEW BOARD CITY OF SEBASTOPOL MINUTES OF February 16, 2022 4:00 P.M.

The notice of the meeting was posted on February 10, 2022.

DESIGN REVIEW BOARD:

1. CALL TO ORDER: Chair Luthin called the meeting to order at 4:00 P.M. and read a procedural statement.

2. ROLL CALL: **Present**: Ted Luthin, Chair

Lars Langberg, Vice Chair Marshall Balfe, Board Member Cary Bush, Board Member Christine Level, Board Member John Jay, Associate Planner

Staff:

Absent:

3. APPROVAL OF MINUTES:

October 20, 2021

Board Member Balfe moved to approve the minutes as presented.

Vice Chair Langberg seconded the motion.

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Balfe and Bush

NOES: None ABSTAIN: None

ABSENT: Christine Level, Board Member

January 5, 2022

Board Member Balfe moved to approve the minutes as amended.

Vice Chair Langberg seconded the motion.

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Balfe and Bush

NOES: None

ABSTAIN: None

ABSENT: Christine Level, Board Member

4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:

Associate Planner Jay advised the Board that the Housing Element Draft Study would be presented to the City Council at its March 1^{st} meeting. Public participation is highly encouraged.

The Board asked questions of Associate Planner Jay.

5. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA: None.

6. STATEMENTS OF CONFLICTS OF INTEREST:

Lars Langberg, Vice Chair

I am recusing myself from Item A, 6871 Abbot Avenue, because Zac Guerinoni was a potential client of mine, and I have also been in discussions with him regarding another potential project.

Cary Bush, Board Member

I checked the 500-foot radius to our personal property and we are just barely out of that limit.

7. REGULAR AGENDA:

A. FAÇADE IMPROVEMENT PROGRAM

a) 2022-005 - 6871 Abbot Avenue

Associate Planner Jay presented the staff report.

The applicant gave a presentation and was available for questions.

Chair Luthin asked the Board for questions of the applicant.

Ted Luthin, Chair

The three sides of the building are north, south, and west?

Zac Guerinoni, Applicant

Yes.

Ted Luthin, Chair

What is the color temperature of these lights?

Zac Guerinoni, Applicant

They are rated at 5,000 Kelvin.

Ted Luthin, Chair

So, that's kind of the daylight?

Zac Guerinoni, Applicant

Correct. Not blue and not yellow, right in between.

Cary Bush, Board Member

They need light and it would be great for security, and daylight series would seem appropriate. Generally we push for no more than 3,000 Kelvin in downtown environments, but considering this is a little offbeat and more wooded in that area it seems appropriate to go higher in the Kelvin daylight series.

Ted Luthin, Chair

I agree with that. Zac, are these on timers, on motion sensors, on all the time? How are these regulated?

Zac Guerinoni, Applicant

They're all on the same circuit that is powered by the building and will be set on dusk to dawn, but they won't be on a light sensor, they'll be on a physical timer coordinated dusk to dawn on that same circuit.

Ted Luthin, Chair

This is an appropriate use for this program and fits within its guidelines, and seems fairly affordable.

Chair Luthin asked the Board Members for a motion.

Board Member Bush moved to approve the application as submitted.

Board Member Balf seconded the motion.

AYES: Chair Luthin, and Board Members Balf and Bush

NOES: None ABSTAIN: None

ABSENT: Board Member Level RECUSED: Vice Chair Langberg

A. FAÇADE IMPROVEMENT PROGRAM

b) 2022-009 – 7190 Keating Avenue

Vice Chair Langberg rejoined the meeting.

Associate Planner Jay presented the staff report and was available for questions.

The applicant gave a presentation and was available for questions.

Ted Luthin, Chair

There was an article in today's paper about a shortage of garage doors right now.

Michael Cruciano, Applicant

Ours was ordered three months ago and I still don't have any arrival time.

Lars Langberg, Vice Chair

It's just on your space, sort of on the far right of the whole building?

Michael Cruciano, Applicant

No, it's actually on the Farm Fresh space. It's right on the front of the building, the rolling door.

Lars Langberg, Vice Chair

I like those kinds of doors.

Ted Luthin, Chair

Me too. I think it's a big improvement. What happens in this building? The east end used to be—and maybe still is—an Italian exchange thing.

Michael Cruciano, Applicant

Yes, we run college study abroad programs in Italy, France, and Spain. We used to do culinary courses here on site connected with a school in Florence that we were working with, but we stopped that because the fire department said we didn't have correct exhaust.

Lars Langberg, Vice Chair

And Farm Fresh is a clothing company?

Michael Cruciano, Applicant

Yes, tee shirts, hats, that kind of thing; sort of marketing tools.

Ted Luthin, Chair

But not retail sales of those items, just work space?

Michael Cruciano, Applicant

Correct. Just work space.

Board Member Bush moved to approve the application as submitted.

Vice Chair Langberg seconded the motion.

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Balfe and Bush

NOES: None ABSTAIN: None

ABSENT: Board Member Level

8. SUBCOMMITTEE UPDATES

Lars Langberg, Vice Chair

Public Arts Committee. PAC has installed four sculptures in Ives Park by the Center for the Arts and they have gotten great feedback. There are eight concrete installation pads available and PAC will soon do another call for entries to fill the final four pads.

9. ADJOURNMENT: Chair Luthin adjourned the meeting at 4:32 p.m. The next regularly scheduled Tree/Design Review Board meeting will be held on Wednesday, March 2, 2022 at 4:00 P.M.