

City Council
Mayor Una Glass
Vice Mayor Sarah Glade Gurney
Diana Gardner Rich
Neysa Hinton
Patrick Slayter



City Manager
Larry McLaughlin
lmclaughlin@cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.org

City of Sebastopol

CITY COUNCIL MEETING AGENDA – October 5, 2021

5:30 pm – SPECIAL CITY COUNCIL MEETING (CLOSED SESSION)

6:00 pm - REGULAR CITY COUNCIL MEETING

PLEASE NOTE DIFFERENT ZOOM LOG ON INFORMATION FOR EACH MEETING

The City Council special and regular meeting will be held via teleconference pursuant to AB 361. Options for observing the meeting and participating in public comment are attached.

5:30 pm Convene Special City Council Meeting -Closed Session (ZOOM VIRTUAL FORMAT)

Join Zoom Meeting

<https://us02web.zoom.us/j/83878432441?pwd=anptOGJnNW9vUllpN0hTNkQyUElrZz09>

Meeting ID: 838 7843 2441

Passcode: 816649

One tap mobile

+16699006833,,83878432441#,,,,*816649# US (San Jose)

+13462487799,,83878432441#,,,,*816649# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 838 7843 2441

Passcode: 816649

Find your local number: <https://us02web.zoom.us/u/kUy80X7cj>

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT:

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

ADJOURN INTO CLOSED SESSION

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Gov. Code section 54956.9(d)(1)
Name of Case: V. Murphy vs. City of Sebastopol
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Gov. Code section 54956.9(d)(2) (Two Cases)

ADJOURNMENT OF CLOSED SESSION

RECONVENE SPECIAL CITY COUNCIL MEETING (OPEN SESSION)

ADJOURNMENT OF CITY COUNCIL SPECIAL MEETING

6:00 pm **Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)**

Join Zoom Meeting

<https://us02web.zoom.us/j/81264789759?pwd=ZFhUMVZqa1NzQzFPRXpkM3MzdHkQT09>

Meeting ID: 812 6478 9759

Passcode: 648300

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Find your local number: <https://us02web.zoom.us/u/kewGj6YwLA>

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS:

- Fire Prevention Week, October 3 – 9, 2021
- Clean Air Day, October 6, 2021
- Proclamation – October 14, 2021 as Children's Environmental Health Day 2021
- Proclamation - October 18-24, 2021, "Freedom from Workplace Bullies Week"
- Proclamation - October as Domestic Violence Awareness Month

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

STATEMENTS OF CONFLICTS OF INTEREST

CONSENT CALENDAR:

3. Approval of City Council Meeting Minutes of September 21, 2021 (Responsible Department: City Administration)
4. Approval of Notice of Completion, Sebastopol Cultural Community Center (SCCC) Kitchen Remodel, Contract No. 2020-02 (Responsible Department: City Engineer)
5. Approval to Authorize Continuation of Contract for Financial Audit Services -Badawi and Associates (Responsible Department: Administrative Services)
6. Local Agency Investment Fund (LAIF) Account Custodian Authorization – Adoption of Resolution authorizing the investment of the City of Sebastopol (City) monies in the Local Agency Investment Fund (LAIF) and authorizing City Officers and their successors in office to order deposits or withdrawals of City monies To/From said fund. (Responsible Department: Administrative Services)

INFORMATIONAL ITEMS/PRESENTATION: *(Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, or receipt of item based on the presentation/information provided.)* **NONE**

PUBLIC HEARING(S): NONE

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

7. Consideration of Approval of Request for Proposals for Relaunch/Revitalize Sebastopol (Responsible Department: City Administration)

8. Consideration of Approval of Modification to Bike Plan and Conversion of Existing Bike Lane to Sharrow (Morris Street) (Responsible Department: City Engineer)
9. Discussion and Consideration of Term Limits for Climate Action Committee (Responsible Department: Planning)
10. Discussion of Creation of City Council Committee (Committee for the Unhoused) (Mayor Glass/Councilmember Rich)
11. Consideration of Approval of RFP/RFQ Process (Requestor: Councilmember Hinton/Administrative Services Director)

CITY COUNCIL REPORTS:

12. City Manager-Attorney/City Clerk Reports:
13. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
 - a. Report out of Status of Budget Items from FY 21 22 Approved Budget (Mayor Glass)
14. Council Communications Received
15. Future City Meeting Dates/Events (Informational Only): (See City Web Site for Up-to-Date Meeting Dates/Times)

ADJOURNMENT OF CITY COUNCIL REGULAR MEETING

October 5, 2021 City Council Meeting will be adjourned to the City Council Special Meeting (Closed Session) of October 6, 2021 at 9:30 am (ZOOM VIRTUAL MEETING FORMAT).

The City Council Special Meeting Closed Session of October 6, 2021 will be adjourned to the Regular City Council Meeting of October 19, 2021 at 6:00 pm (ZOOM VIRTUAL MEETING FORMAT)

American Disability Act Accommodations/Accessibility: If requested, staff will make the agenda and backup materials available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202 and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the City Clerk's Office at info@cityofsebastopol.org or by telephone at (707) 823-1153 who will contact the ADA Coordinator. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s)

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or please call: 707-823-1153. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review. The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

City Council Regular Meetings are available in real time and archived on Livestream. Important Notice The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.

Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

Please Note If the Council Meeting is zoom bombed or disrupted, the City will end the meeting and immediately try to restart it. If that does happen then all remaining items will be continued to the next agenda. If there is a power outage during the meeting, the meeting is considered ended and all remaining items will be continued to the next agenda. if any of our Council Members lose power at their homes and we lose a quorum, the meeting is considered ended and all remaining items will be continued to the next agenda.

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City of Sebastopol

INSTRUCTIONS FOR CITY COUNCIL VIDEO AND TELECONFERENCE MEETING OF October 5, 2021

5:30 pm – Special City Council Meeting – Closed Session

6:00 pm- Regular City Council Meeting

Please Note: The City of Sebastopol has scheduled a Zoom Meeting (A video communications technology platform for video and audio conferencing).

In order to minimize the spread of the COVID-19 virus, the City of Sebastopol is providing multiple alternatives to viewing Council meetings and providing comments on items on the agenda. These alternatives allow the City Council to conduct City Meetings via teleconference pursuant to AB 361. Options for observing the meeting and participating in public comment are listed below. Closed Session items are not open to the public but prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

IMPORTANT NOTICE TO PARTICIPANTS: If you are logged onto zoom whether by computer or phone, your information (such as name or phone number) is shown publicly as a participant. If you do not wish to have this information public, please submit written comments as the City does not yet have the capability to hide names and/or phone numbers in zoom.

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6:00 pm Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)

Join Zoom Meeting

<https://us02web.zoom.us/j/81264789759?pwd=ZFhUMVZqa1NzQzFPRXpkM3MzdHkQT09>

Meeting ID: 812 6478 9759

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Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 812 6478 9759

Find your local number: <https://us02web.zoom.us/j/kewGj6YwLA>

PARTICIPATING IN CITY COUNCIL MEETINGS IN CONFORMANCE WITH SOCIAL DISTANCING REQUIREMENTS

The City Council special and regular meeting will be held via teleconference pursuant to AB 361. Options for observing the meeting and participating in public comment are attached.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

In order to minimize the spread of the COVID-19 virus, the City of Sebastopol is providing multiple alternatives to viewing Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements pursuant to AB 361.

VIEWING MEETINGS ONLINE

For this meeting, the City of Sebastopol will be utilizing the Program ZOOM which allows for audio and visual participation. However, Closed Session items are not open to the public but prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Sebastopol is now offering the ability to view and participate in Council meetings via video meetings and telephonic conferencing via "Zoom" video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City of Sebastopol City Council meeting via Zoom Video Conferencing?

Please visit <https://zoom.us> and either sign-up for a free Zoom account or continue as a guest. Once you have downloaded the app on your smart phone, joined from your web browser, or downloaded the Zoom software on your computer you will be ready for the Council meeting .

If you have previously signed up for Zoom, you can enter the meeting ID to join the meeting:

I do not have a computer or smart phone; can I still use Zoom?

If you don't have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone, by calling 1-669- 900- 6833 and entering meeting ID

Public Comment While Attending Council Meeting Through Zoom Virtual Platform?

The Mayor will request public comment during the Public Comment periods on the agenda (Consent Calendar, Informational Items, Public Hearing (if any) and Regular Calendar Item(s)). Once the Mayor has announced the public comment period, please do one of the following.

USING A COMPUTER OR SMART PHONE:

- Click on the "Raise Hand" feature in the webinar controls. This will notify Meeting Host that you have raised your hand.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify the Meeting Host that you have "raised your hand" for public comment.

- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I don't want to provide public comment live; can I provide my public comment for the record another way?

Of course! Please submit all public comments via email for inclusion into the public record.

You may also leave a voice mail that will be made a part of the public record (but will not be read into the record). Please call 707-823-1153 to leave a message (by recording or comments provided verbally to City staff). If recorded, your voice mail will be transcribed by the city and provided to the City Clerk as a public record but will not be read into the minutes at the City Council meeting. Comments should be received by 4:00 pm of the meeting date.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting: <https://support.zoom.us/hc/en-us/categories/201146643>

ATTENDING MEETINGS IN PERSON

Consistent with AB 361, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed using the ZOOM program.

Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.

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